

July 14, 2016  
Henrietta, Texas

The Board of Trustees of the Henrietta Independent School District met in a regular meeting July 14, 2016, 7:00 p.m. in the Administration Building, 1801 East Crafton, Henrietta, Texas.

The following members were present: Betty Ellsworth, Nala Chambers, Paul Bennett, Billy Johnson, Lanny Evans, Penny Riordan and Kelly Beeler

Employees attending: Randy Zamzow, Kendra Bennett, Michael Smiley, Scot Clayton, Lori Cochran, Joy Campbell, Byron West and Jeff McClure

010716 The meeting was called to order by Paul Bennett, President of the Board of Trustees.

020716 Invocation was given by Lanny Evans.

030716 There was no one desiring to address the board.

040716 A motion was made by Nala Chambers and seconded by Billy Johnson to approve the Employee Handbook as presented. The motion carried. The vote 7-0.

050716 Administration Report of Student Activities and Events:

050716.1 Elementary Principal: Kendra Bennett reported that work is progressing quite well on the playground. Lots of excavation and materials have been ordered. Design work has started on the elementary gym floor. Final measurements will be taken tomorrow or Monday. The remodeling of the restroom in the Kindergarten and 1<sup>st</sup> grade hallway is moving along nicely and will be ready when school starts. Hallways have been painted and cabinets are being constructed for the Science lab. Custodians are working hard to get the campus ready for the new school year. Our early childhood department will be attending an Early Childhood Conference with a focus on their curriculum. All the elementary staff will complete the Capturing Kids' Hearts training at the beginning of August. Mrs. Bennett presented updates to the Elementary Student Handbook.

050716.2 Middle School Principal: Randy Zamzow reported that construction has been started on the band hall. Frame for new security door is in the process of being installed. Cheerleaders have been busy making spirit signs. The custodial staff is making good progress on preparing the campus for the start of the new school year. Mr. Zamzow presented updates to the Jr. High Student Handbook.

050716.3 High School Principal: Michael Smiley started off with Staff Member Spot Light is Georgetta Stanford, Laurie Schaffner, Wynn Essler and Clint Perkins. It was noted that they all worked with students over this summer in preparation for STAAR Re-Testing. The Dual Credit enrollment has 20 seniors and approximately 25 juniors scheduled to participate in this fall. The cafeteria serving line installation is moving along nicely and will be a nice addition to our facilities. Mr. Smiley presented updates to the High School Student Handbook.

050716.4 Assistant Superintendent: Scot Clayton distributed at last month's meeting the 2016-2017 Employee Handbook for review. Mr. Clayton noted that he received no questions of concern or issues with the updates.

050716.5 Superintendent: Jeff McClure reported that the ceramic tiles for the Jr. High main building have been ordered. We are anticipating the roofing will be completed before the start of school. Board members were reminded of the upcoming TASA/TASB Conference in September 23-25 in Houston.

#### 060716 Consent Agenda Items

060716.1 Minutes of the June 16<sup>th</sup> and June 23<sup>rd</sup> board meetings were approved as presented by consent of the board.

060716.2 The June tax report was approved as presented by consent of the board.

060716.3 Payment of the bills was approved as presented by consent of the board.

070716 A motion was made by Lanny Evans and seconded by Penny Riordan to accept bid from Ashley Douglass for gas and diesel for 2016-2017 as low bid at \$.14 above cost per gallon. The motion carried. The vote 7-0.

Kendra Bennett presented the HISD Code of Conduct.

080716 A motion was made by Nala Chambers and seconded by Betty Ellsworth to approve Student Handbooks and Student Code of Conduct as presented. The motion carried. The vote 7-0.

090716 The board was given a District Financial Report by Joy Campbell.

090716.1 A motion was made by Kelly Beeler and seconded by Penny Riordan to approve the quarterly investment report as presented. The motion carried. The vote 7-0.

090716.2 A motion was made Penny Riordan and seconded by Lanny Evans to approve amendment #2 to the 2016-2017 budget as presented. The motion carried. The vote 7-0.

100716 There was no need for executive session.

110716 There were no resignations.

120716 There were no professional personnel hired.

130716 Meeting adjourned. (Time: 8:00 P.M.)